



THE EPISCOPAL DIOCESE OF MAINE

PARISH ADMINISTRATORS' COLLABORATIVE

26 APRIL 2017

AUGUSTA, MAINE

MISSION STATEMENT

The Parish Administrators Collaboration of the Diocese of Maine is a community of professionals who share knowledge and resources to support the ministry of our congregations and the mission of the Church.

9:00AM	Coffee & Fellowship
9:30AM	Welcome & Worship & Introductions
10:00AM	Diocesan Informational Items Diocesan Archives (Barb) Wolf & Loring Funds (Barb) Diocesan Website (Barb/Teresa)
10:30AM	Boundaries for Uninterrupted Work Time (George)
11:00AM	Congregations in Transition: What to do when new clergy arrive (Cathy)
11:30AM	Celebration of New Ministry (Cathy/Beth)
Noon	Lunch & Conversation
1:00PM	Communications (Heidi Shott)
1:45PM	Communications Q & A
2:00PM	Meeting Adjourns

MEMBERSHIP GUIDELINES

Membership is open to the parish administrator of each congregation in the diocese, whether paid or volunteer. A "Parish Administrator" is defined as that person who is central to the overall administration of the congregation.